**COMMITTEE ON FACULTY SERVICE**

**Meeting Minutes**

**Meeting Date:** March 18, 2014

**Location:** Hawaii Hall, Rm 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SORIA,** Julius | P | **FULFORD,** Catherine | E | **RAWSON,** James | E |  |  |
| **DI,**Xu | P | **OISHI,**Martin | A | **ROBERTSON,** Scott | P |  |  |
| **DUNN,**Robert | P | **PAGANO,** Ian | E |  |  |  |  |
| **FELIPE,**Miguel | P | **ROBERTS,**Stacey | P |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | Called to order by R Dunn, chairperson, 3:10p |  |
| **MINUTES** | Minutes from January 21, 2014, meeting approved unanimously with minor adjustments. |  |
|  | As per Kristin’s assignment, each cmte member reported before or during the mtng their suggested rankings for Mānoa-wide committees. Needs are reported by each committee and faculty have self-nominated themselves via an online survey |  |
|  | The committee spent a significant amount of time ranking as a group; many committees weren’t pre-ranked. Kristin guided us clearly and all needed rankings were determined by the CFS. |  |
|  | The Committee discussed the vacancies for the 2014–15 senate and the process to fill positions—of special concern are areas sensitive to SEC/CFS appointments. The Committee decided to solicit, one last time, volunteers noting that if no one comes forth, the spot will remain vacant and the CFS will not appoint. |  |
| **ADJOURNMENT** | The meeting adjourned at 4:30 |  |

Respectfully submitted by Miguel Felipe.

Approved on Date with X votes in favor of approval and X against.